

Judicial Information Systems Council Meeting (JIFFY)

Meeting Minutes

Judicial Information Division

Thursday, June 20, 2013

9:34 – 11:51 a.m.

**JIFFY Voting Members Present:**

Judge Michael Bustamante, Chair  
Judge Karen Mitchell, Vice Chair  
Judge Camille Martinez-Olguin (video)  
Greg Ireland  
Tobie Fouratt  
Judge Richard Knowles  
Robert Mead  
Judge Duane Castleberry  
Judge Stan Whitaker

**Guests Present:**

Oscar Arevalo  
Deb Williamson  
Jamie Goldberg  
Frank DiMaggio (video)  
Lydia Romero  
Judge Sharon Walton (video)  
Dan Garcia  
Nick Behrman

**Non Voting Members Present:**

Steve Prisoc  
Renee Cascio  
Chief Justice Petra Jimenez-Maes

**JID Staff Present:**

Tom Feilmeier  
Annie Hall  
Grace Catanach

**I. Approval of Agenda.** Judge Bustamante called the meeting to order at 9:34 a.m. The agenda was accepted as presented.

**II. Budget and Revenue.**

**JID Revenue Pipeline.** Oscar Arevalo presented the JID Revenue Pipeline and reported that the total revenue for May was low due to MVD having reconciliation issues that affected the transfer of funds to DFA. The MVD transfer for May came in late at \$117,480 and the transfer for June came in at \$109,538 and both will appear on the next report. In FY14 it will be necessary to be cautious about big ticket purchases in order to avoid a cash deficit in any given month. Grace Catanach stated that JID is in the process of the equipment rollout for the magistrate courts. Steve Prisoc pointed out the older, unsupported computers are a serious security risk and must be updated, which requires a certain amount of cash

flow in order to maintain. There is more budget capacity than cash which allows for internal movement of funds. Mr. Arevalo expects that there will be a carryover of \$400,000-\$450,000 in FY14.

***Action Item: JID will research the number of indigency filings in the courts, compared with past years.***

### **III. JIFFY Subcommittee Activities.**

**Odyssey Judges User Group.** Judge Mitchell stated that the Odyssey Judges User Group (OJUG) did not meet in June.

**Odyssey Steering Committee.** Judge Mitchell reported that the Odyssey Steering Committee (OSC) met on Wednesday, June 19, 2013. Judge Mitchell explained that it may be necessary to upgrade to V13 as a result of the Metropolitan Court rollout. Tom Feilmeier summarized Metropolitan Court's Odyssey implementation progress and challenges.

- The project plan has been doubled with regard to tasks. The monitoring has gone from daily to hourly.
- The development of the traffic arraignment module has significant interoperability requirements which will lengthen development time. Two development options are available. One option is to have the internal development teams continue the development which is estimated to take six to nine months. The second option is to have Tyler do custom development which would necessitate moving to V13, which would also necessitate moving the go-live date to the early part of 2014.
- The project plan review is seventy percent complete.
- The resource risk is that many development areas are single-person supported, such as Browse Docket and Traffic Arraignment, and any vacancies in those areas would affect the progress of the project.
- The Tyler monthly fees are approximately \$50,000. The outside consultant cost is \$20,000 per month and the Tyler custom development of Traffic Arraignment would run \$90,000-\$100,000.
- Steve Prisoc explained that there are not sufficient funds left for a 2014 go-live for BCMC and a contingency plan for obtaining the

remainder of the costs is being explored. Judge Knowles suggested approaching the city of Albuquerque for financial assistance, as they have reaped great benefits from the BCMC traffic arraignment program.

**IV. CIO Report.** Steve Prisoc reported that JID was asked to assist the First Judicial District with their move. The Video, Systems and Client teams from JID have put in hundreds of hours assisting with the move.

- Mr. Prisoc referred to the handout which calculated the one year penalty assessment totals from the Dona Ana County Sheriff's Office where the E-citation system is currently in use. This report was compared to the traffic court cases for the entire state. What this chart indicates is that if the fifteen percent penalty assessment rate holds true for the entire state, MVD could be underpaying SCAF by as much as fifty percent. Mr. Arevalo pointed out that the implementation of e-citations with all of law enforcement would alleviate many of these discrepancies.
- Mr. Prisoc stated that JID has a contract for e-payments with Tyler and would like to begin a small pilot as soon as it is feasible.

**V. Purchase Requests.** Greg Ireland of the Second Judicial District requested that JIFFY approve the purchase of a large storage server. The server will house the financial system that is not on Odyssey, the HR system, and the system will collect all of the FTR recordings from all of the courtrooms. Mr. Ireland explained that it is fully funded by the Second Judicial District. Mr., Prisoc voiced his support of the request and further explained that this method of archiving FTR recordings would benefit the entire state court system.

**Judge Knowles moved to approve the request by the Second Judicial District to purchase a large storage server at a cost of \$180,000, which will be fully funded by the Second Judicial District. Robert Mead seconded. No opposition noted. Motion carried.**

**VI. Review and Approval.**

**Discussion on centralization of report development for media outlets and subpoenas.** Steve Prisoc recommended to JIFFY that all reports requested by to members of the press or through subpoena be handled through JID.

- In the case of subpoenas, Mr. Prisoc suggested that these requests for data should always involve JID.
- Judge Bustamante clarified that requests or subpoenas that go to specific courts be referred to Mr. Prisoc or in some cases, courts could simply inform JID of the request or subpoena.
- Chief Justice Maes stated that there should be a written form that sets parameters with regards to the information that is given to the media. Any time a subpoena is involved; AOC and JID need to be kept informed in order that reports from the court match the reports generated by JID.

**2014 legislative budget computer enhancement fund requests and 2014 base budget position requests.** Mr. Prisoc presented the handout entitled “*Computer Enhancement Fund Project Candidates.*”

**Robert Mead made a motion to approve the following project requests for FY15: 1) SHARE data interface for AOC Fiscal (\$150,000) 2) statewide court active directory implementation (\$270,000) 3) citizen web portal to pay fines, file court cases, access court schedules and view court history data (\$195,000) 4) statewide cyber-security enhancements (\$248,000) and submit this request to DoIT. Judge Knowles seconded. No opposition noted. Motion carried.**

**VII. Adjourn.** Judge Bustamante adjourned the meeting at 11:51 a.m.